

BCT&DS Classroom Setup Instructions

For Vista Computers

1 June 2010

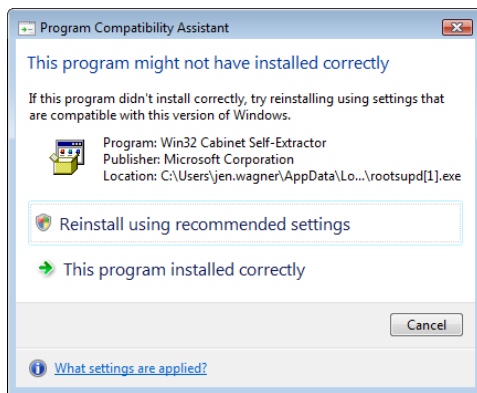
Log-on with the state_admin account

Download and install the Citrix ICA client.

1. Follow this link to our Website: http://www.bctc-dodge.net/bctc_bctds.asp
2. Save the XenAppWeb.exe file to desktop.
3. Once download is complete, open and run the file by double clicking it.
4. Once the file is installed, close all open windows.

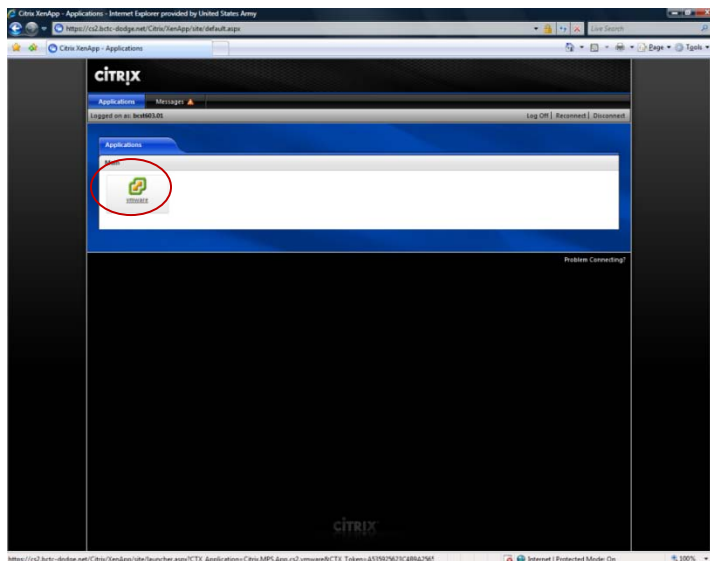
Add Certificate for Citrix Application

1. Go To this website: <http://www.microsoft.com/downloads/details.aspx?FamilyID=f814ec0e-ee7e-435e-99f8-20b44d4531b0&displaylang=en> . Download and run this Microsoft update. Once it has ran, you may get the below error. If so, select “This program installed Correctly”.



Connectivity test.

1. Go to web address: <https://cs2.bctc-dodge.net>
2. Login to the website with the following credentials:
Username: test01
Password: **Call for password**
3. Once you have successfully logged in, you will see the following window. Select the vmware icon. (A citrix ICA session will launch)

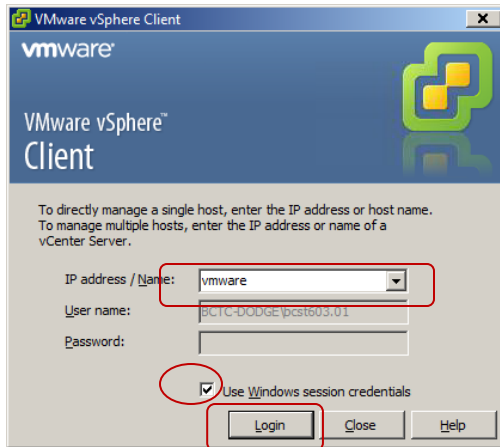


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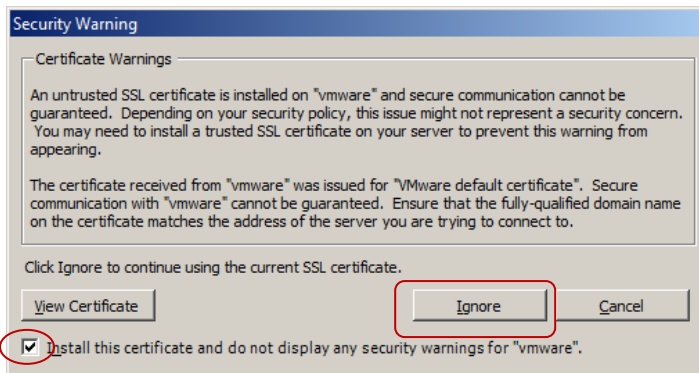
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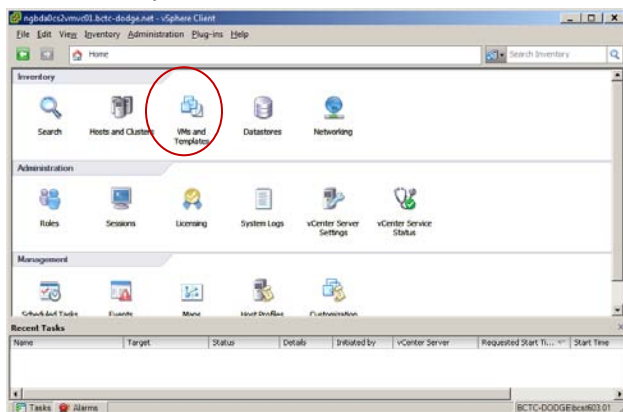
4. You will receive the VMware vSphere Client Window. Enter "vmware" for the IP address/Name and then select the Use Windows session credentials. Finally, Select **login**



5. If you receive the security warning, select the checkmark for "Install this certificate and do not display any security warnings for "vmware" and then select **Ignore**. If you don't receive this warning, go to step 7.



6. The vSphere client window will open and will look like this. Select **VMs and Templates** under the Inventory section.

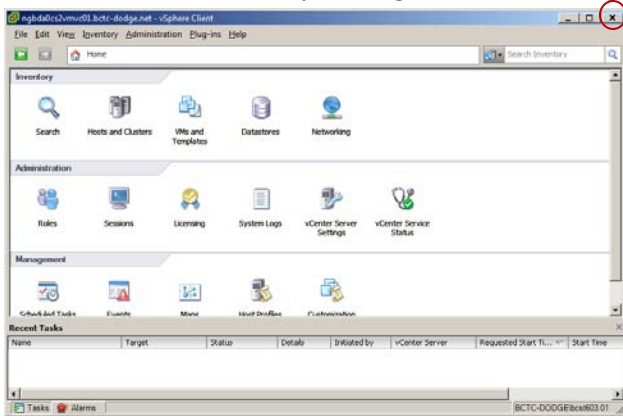


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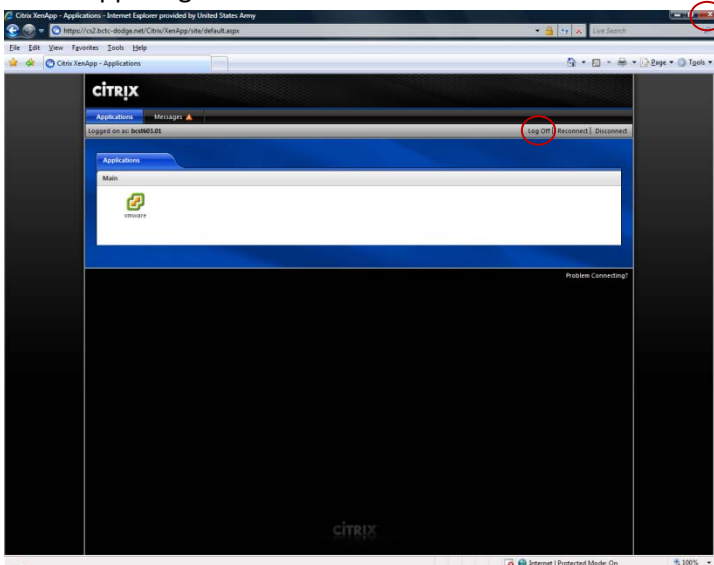
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7. Now close the window by clicking the “X” in the top right corner.



8. Once the virtual machine is closed, the website should be logged out using the **Log Off** button on the upper right hand side of the website. Then internet explorer can be closed using the **X**.



Log-on with the student account

Download and install the Citrix ICA client. (This MUST be done again as the student account)

1. Go to Website: http://www.bctc-dodge.net/bctc_bctds.asp
2. Save the XenAppWeb.exe file to desktop.
3. Once download is complete, open and run the file by double clicking it.
4. Once the file is installed delete the download file from the desktop.

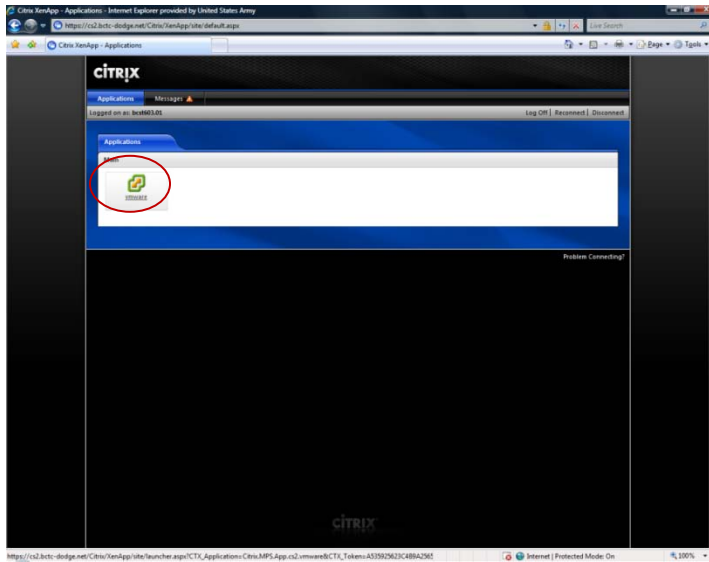
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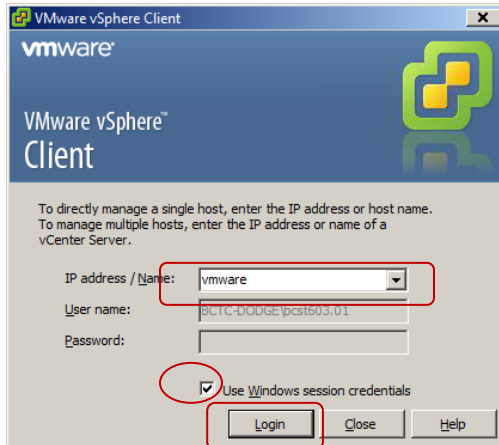
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Conduct a second connectivity test.

1. Go to web address: <https://cs2.bctc-dodge.net>
2. Login to the website with the following credentials:
Username: test01
Password: **Call for password**
3. Once you have successfully logged in, you will see the following window. Select the vmware icon. (A citrix ICA session will launch)



4. You will receive the VMware vSphere Client Window. Enter "vmware" for the IP address/Name and then select the Use Windows session credentials. Finally, Select **login**

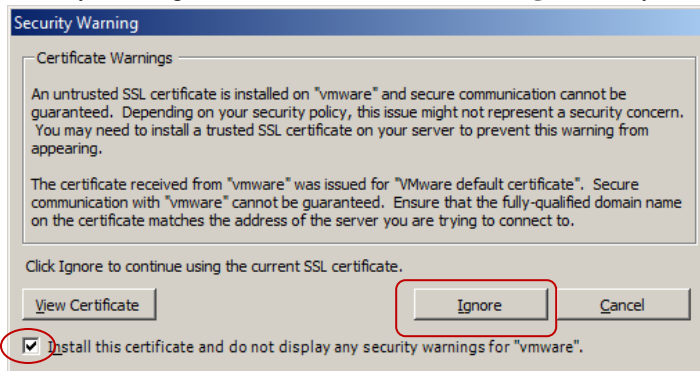


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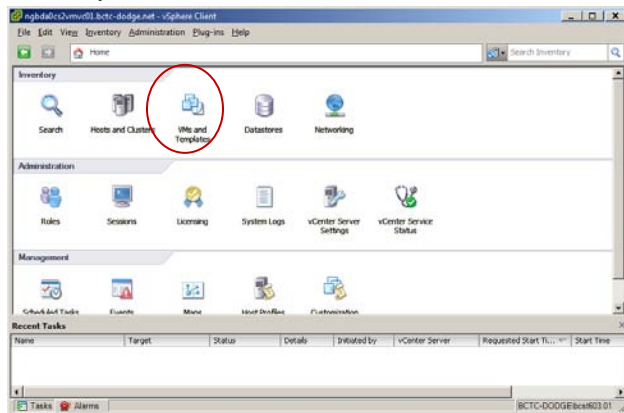
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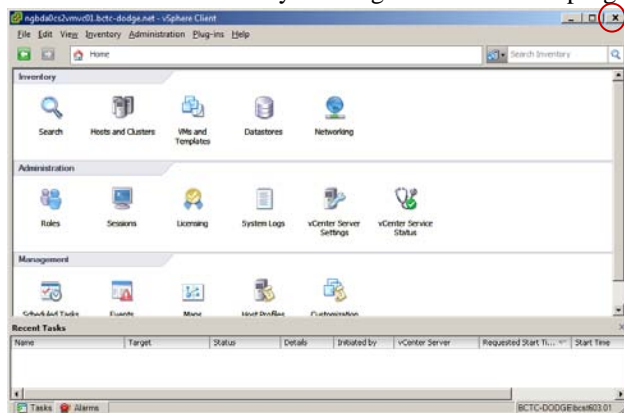
5. If you receive the security warning, select the checkmark for “Install this certificate and do not display any security warnings for “vmware” and then select **Ignore**. If you don’t receive this warning, go to step 7.



6. The vSphere client window will open and will look like this. Select **VMs and Templates** under the Inventory section.



7. Now close the window by clicking the “X” in the top right corner.

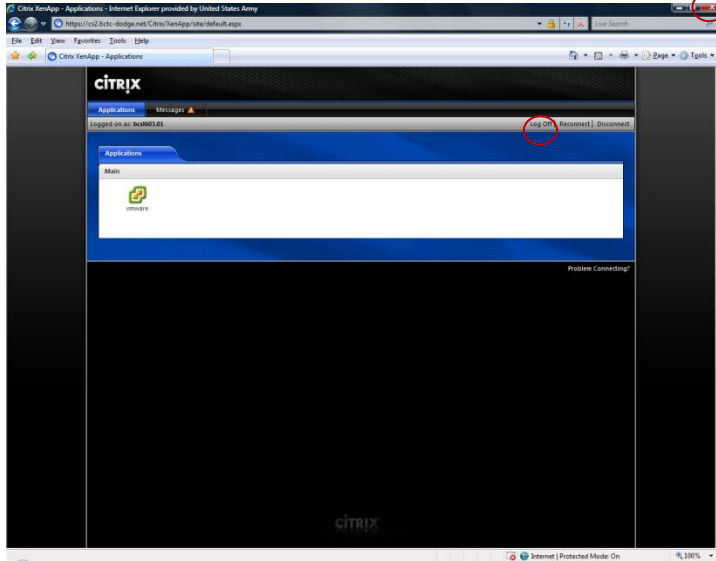


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8. Once the virtual machine is closed, the website should be logged out using the **Log Off** button on the upper right hand side of the website. Then internet explorer can be closed using the **X**.



9. Connectivity test is complete for student log-on

Classroom Testing and Operation

VTC Test will need to be conducted prior to training. Camera should be set to full classroom view and mic zoning turned off.

Technical Support

Contact the BCT&DS technical support hotline at (515) 331-5717.